

Traumatic Brain Injury (TBI) Documentation Guidelines

The following guidelines describe the necessary components of acceptable documentation for students requesting accommodations on the basis of a traumatic brain injury (TBI). Students are encouraged to provide their clinicians with a copy of these guidelines.

Documentation must include all of the following elements:

1. An evaluation performed by a licensed neuro-physiologist or neurologist.
2. A thorough neuropsychological evaluation which includes an assessment of: attention, visual perception/visual reasoning, language, academic skills, memory/learning, executive functioning, sensory, motor, and emotional status.
3. Evidence of current impairment, including a history of individual's presenting symptoms and evidence of behavior that significantly impairs functioning.
4. An evaluation dated within three (3) years, with updates provided when relevant changes in behavior or medication occur. Because the provision of all reasonable accommodations and services is based upon assessment of the current impact of the student's disabilities on his/her academic performance, it is necessary to provide recent documentation.
5. A narrative clinical summary which:
 - a. Indicates the substantial limitations to major life activities posed by the disability
 - b. Describes the impact of the disability on the student's current participation in courses, programs, services, or any other university activities and a basis for the opinion.
 - c. Recommendations for academic accommodations, including a rationale.