

## Finance Access Request Form

Request access to view financial information, run financial reports and process transactions including ~~provisions~~ <sup>provisions</sup>. Submit completed forms to the Controller's Office at [controller@iit.edu](mailto:controller@iit.edu) in person to TQ<sup>th</sup> FI for processing.

Full

1. By signing this application, I agree that I will not, outside of the performance of my duties, access, print, disclose to any party (II Employee, student, or anyone else) proprietary, confidential, and/or protected information, including proprietary software residing on Illinois Institute of Technology computer systems. I also agree not to disclose to any party (employee, student, or anyone else) my access codes and/or passwords. I agree to treat as confidential all information to which I have been granted access.
2. I further agree to keep confidential any and all data or information, whether in electronic or printed format and to comply with the Illinois Institute of Technology Use of Computer Resources Policy